

**California Arts Council (CAC)  
Creating Public Value (CPV) Program  
2011-12**

**Grant Agreement Special Terms and Conditions  
Appendix A- Program and Reporting Requirements**

**A. Project Manager**

The CAC Project manager shall be the primary contact person during the performance of this grant with responsibility for facilitating communications and efficient interaction between the CAC and the Grantee. The CAC Project Manager is:

Lucero Arellano  
California Arts Council  
1300 I Street, Suite 930  
Sacramento, CA 95814-2951  
(916) 322-6338      (916) 322-6575 FAX  
[LArellano@cac.ca.gov](mailto:LArellano@cac.ca.gov)

**B. Matching Requirements**

Matching funds, at a level of dollar-for-dollar (1:1), are mandatory. The cash match may be from corporate, private contributions, local or federal government, or earned income. Other State funds cannot be used as a match.

If this grant is supported with federal funds, grantee may not use federal funds as a match.

**C. Final Report**

Following completion of the activities supported by this grant (Scope of Work) and no later than 30 days after the end of the grant period, grantee shall submit:

1. *California Arts Council/NEA Grants Activity Survey;*
2. *25% Invoice Form;* and
3. *A Final Report.*

**Both the survey and the invoice forms can be accessed, under forms and invoices at <http://www.cac.ca.gov/programs/forms.php>.**