

**California Arts Council (CAC) * California Cultural Data Project
Grant Agreement Exhibit E – Special Terms and Conditions
2011-12**

Appendix A: Program and Reporting Requirements

A. Project Manager

The CAC Project manager shall be the primary contact person during the performance of this grant with responsibility for facilitating communications and efficient interaction between the CAC and the Grantee. The CAC Project Manager is:

Marilyn Nielsen, Chief Deputy Director
California Arts Council
1300 I Street, Suite 930
Sacramento, CA 95814-2951
(916) 322-6404
(916) 322-6591 FAX
mnielsen@cac.ca.gov

B. Following completion of the activities supported by this grant and outlined in Exhibit A - Scope of Work on or before February 28, 2013:

1. *The PCT Project Director will submit a brief narrative report to the California Arts Council Deputy Director outlining the status of the project for the term of this grant agreement.*
2. *California Arts Council/NEA Grants Activity Survey; and*
3. *A 10% Invoice Form.*

The Payee Data Record (Std. 204), the Grants Activity Survey and the Invoice forms and instructions are attached to this grant.